

## Job Description

<b>Position:</b>	British Dodgeball Development Officer – Southeast/Southwest
<b>Location:</b>	1 in Southeast England & 1 in Southwest England
<b>Reports to:</b>	Development Manager
<b>Salary:</b>	£18,000 per annum (pro-rata)
<b>Hours:</b>	16 hours per week. Hours of work will be those necessary to carry out the full responsibilities of the post and will require some weekday availability
<b>Role:</b>	Permanent

### Background Information:

British Dodgeball is recognised as the leading dodgeball organisation in Great Britain and Northern Ireland (the UK) by the World Dodgeball Federation and the European Dodgeball Federation. We offer support and services to the national teams, clubs, players, coaches and officials in addition to schools, colleges, universities and other organisations within the sports sector. Our aims are to work with and develop our members to reach their greatest potential within the sport, and to inspire new people from all ages, backgrounds and abilities, to enjoy playing dodgeball.

### Job Purpose:

Two Regional Development Officers will be responsible for the delivery of dodgeball sessions, workshops and courses in schools and other environments, promoting British Dodgeball products and training within their locality, supporting existing local clubs and establishing new club sessions and working with other members of staff to gain funding for the set-up of new clubs in their region.

Another key role will be to coordinate a series of Schools Championship events on a set of pre-planned dates in different counties in the Southeast and Southwest regions respectively. This will involve delivering leadership training to a group of college students to enable them to assist you with the running of a school competition for primary schools to be delivered at the same venue in the afternoon following the training. Prior to each event, you will be provided with all the relevant information by the Youth Development Manager. You will be required to manage leaders and referees throughout the competition whilst also making sure all teams in attendance are safe.

### Specific Responsibilities:

- Manage the delivery of British Dodgeballs school dodgeball events
- Promote and deliver the British Dodgeball coach education workshops and courses in the South of England
- Promote and deliver dodgeball curricular and extra-curricular sessions in the South of England
- Work with County Sports Partnerships when required to assist with and deliver their School Games events
- Assist our affiliated clubs with the development of new sections and increasing their workforce
- Source funding in areas of demand to create new opportunities for adults and young people to play dodgeball
- Ensure all events and sessions are run in line with British Dodgeball health and safety, GDPR and safeguarding policies.
- Ensure effective monitoring, evaluation and reporting of competitions and projects
- To undertake any other duties as may be required from your line manager from time to time

### Payment & Employment Details:

- This position is a part-time employed opportunity, starting out at 16 hours per week with the opportunity for the role to grow for the right candidates
- Travel expenses will be covered in line with the British Dodgeball expenses policy
- British Dodgeball will supply the necessary training and pay all fees towards essential qualifications for the right candidate
- Staff kit will be provided free of charge

### Required availability:

The role is generally flexible but will require weekday availability to deliver regular and one-off lessons, workshops and courses in schools and other educational settings, and to deliver a set of pre-planned schools championships events. We require a successful candidate to have availability on Wednesday 10<sup>th</sup> November 2021 for a training day in addition to most of the following listed Schools Championships dates in the candidate's respective region 8am-5pm:

- **Southeast Development Officer**
  - Suffolk New College - Friday 26th November 2021
  - Cambridge Regional College - Friday 3rd December 2021
  - USP College (Palmer's Campus), Essex - Thursday 16th December 2021
  - Langley College, Slough - Friday 7th January 2022
  - The College of Haringey, Enfield and North London - Friday 4th March 2022
  - Oaklands College, St Albans - Thursday 31st March
  - East Norfolk Sixth Form College - Friday 6th May 2022
- **Southwest Development Officer**
  - Truro and Penwith College, Cornwall - Tuesday 23rd November 2021
  - Weston College - Tuesday 30th November 2021
  - South Devon College - Wednesday 8th December 2021
  - Richard Huish College, Taunton - Monday 24th January 2022
  - Cirencester College - Friday 4th February 2022
  - Weymouth College, Dorset - Thursday 24th March 2022
  - Richard Taunton College, Southampton - Tuesday 26th April 2022
  - Hereford Sixth Form College - Monday 23rd May 2022